

# Education Committee Minutes

*Virtual Live Stream*

**May 12, 2020 - 6:00 PM**

*(1<sup>st</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Henry Assetto  
**BOARD MEMBERS:** Amelia Mills and Rebecca Harlan  
**ADMINISTRATION:** Richard F. Dunlap, Jr., Ed.D., Dr. Kim Donahue,  
Jason Palaia, Rita Perez and Darian Smith  
**CALL TO ORDER:** 6:00PM

## **APPROVAL of MINUTES**

Approval of the April 14, 2020 Education Committee meeting minutes. ([Enclosure](#))

Motion: Rebecca Harlan            Second: Amelia Mills            Vote: N/A

## **AGENDA ITEMS**

### **A. Student Adjudications 10007546, 90003389, and 10011202**

**RECOMMENDED MOTION:** That the Board of School Directors approve student adjudications 10007546, 90003389, and 10011202.

Motion: Amelia Mills                            Second: Rebecca Harlan                            Vote: 3-0

### **B. Addendum to Confidential Release and Settlement Agreement 10009131**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Addendum to the Release and Settlement Agreement for 10009131. ([Confidential Enclosure](#))

Motion: Amelia Mills                            Second: Rebecca Harlan                            Vote: 3-0

## **INFORMATIONAL ITEM(s)**

- PDE Special Education Report—Dr. Richard F. Dunlap, Jr. and Rita Perez, Director of Pupil Services ([Enclosure—Report of Findings](#)) ([Enclosure—Executive Summary](#))
- Student Enrollment ([Enclosure – CASD](#)) ([Enclosure – Charter](#))
- Coatesville Area Juvenile Alliance Presentation—Laurie Shannon-Bailey ([Enclosure](#))
- Discussion on In School Suspension—Dr. Richard F. Dunlap, Jr.
- CoE Survey Data—Dr. Richard F. Dunlap, Jr. and Rita Perez, Director of Pupil Services ([Enclosure—Caln](#)) ([Enclosure—Rainbow](#)) ([Enclosure—Reeceville](#)) ([Enclosure—King’s Highway](#)) ([Enclosure—East Fallowfield](#)) ([Enclosure—Scott](#)) ([Enclosure—North Brandywine](#)) ([Enclosure—Cyber](#)) ([Enclosure—CAIHS](#)) ([Enclosure—CASH](#)) ([Enclosure—Students](#)) ([Enclosure—Teachers](#))
- Graduation Class of 2020—Dr. Richard F. Dunlap, Jr.
- Grading—Dr. Richard F. Dunlap, Jr.

## **OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**NEXT MEETING**      Tuesday, June 9, 2020

**ADJOURNMENT**      6:53PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Finance Committee Minutes

Virtual Live Stream

**May 12, 2020 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Thomas N. Keech  
**BOARD MEMBERS:** Andrew Finkbohner and Amelia Mills  
**ADMINISTRATION:** Richard F. Dunlap, Jr., Ed.D., Lori Diefenderfer and Chuck Linderman  
**CALL TO ORDER:** 6:53PM

## APPROVAL of MINUTES

Approval of the April 14, 2020 Finance Committee meeting minutes. ([Enclosure](#))

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

## PRESENTATIONS

- Budget Update – Richard F. Dunlap, Jr., Ed.D., Lori Diefenderfer, and Chuck Linderman ([Confidential Enclosure](#))

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

### B. 2019-2020 PDE Office for Safe Schools Targeted Grant for School Police Officer

**RECOMMENDED MOTION:** That the Board of School Directors accepts the grant award from the Pennsylvania Department of Education (PDE) in the amount of \$40,000 to be used for costs associated with the training and compensation of School Police Officers (SPOs), as presented.

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

### C. 2019-2020 PCCD School Safety and Security Grant

**RECOMMENDED MOTION:** That the Board of School Directors accepts the grant award from the Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$45,000 to be used for costs associated with the purchase of Motorola Digital Portable Handheld Radios, as presented.

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

### D. 2019 Safe Schools Program Grant

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019 Safe Schools Program Grant in the amount of \$20,000. This is a reimbursement grant, and the funding will be used for K-12 Student Assistance Program Training and Trauma Informed Training.

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

**E. Proposal for Certified Athletic Trainer Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal to provide Certified Athletic Trainer Services. Request for Proposal due May 14.

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

**F. Memorandum of Understanding—Teamsters Collective Bargaining Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the MOU for the Teamsters Collective Bargaining Agreement, as presented. ([Enclosure](#))

Motion: Amelia Mills                      Second: Andrew Finkbohner                      Vote: 3-0

**G. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Doan-Harley, Lisa, Social Studies Teacher for the Coatesville Area Intermediate High School. Letter Dated: 5/1/2020. Reason: Retirement. Effective: 6/12/2020.
- 2) Rigg, Kelly, Math Teacher for North Brandywine Middle School. Letter Dated: 4/28/2020. Reason: Personal. Effective: 6/12/2020.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Borda, Anthony, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 2) Brosius, Bill, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 3) Carpenter, Dustin, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 4) Chain, John, Summer School Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.

- 5) Dohmson, Trisha, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 6) Eberly, Robert, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 7) Froggatt, William, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 8) Gehris, Michele, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 9) McCarthy, Dennis, Summer School Substitute Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 10) Olseski, Anthony, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 11) Riker, Brian, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 12) Smith, Justin, Summer School Teacher for the Coatesville Area School District.  
Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.

Motion: Amelia Mills

Second: Andrew Finkbohner

Vote: 3-0

## **INFORMATIONAL ITEM(S)**

## **OLD BUSINESS**

## **NEW BUSINESS**

## **PUBLIC COMMENT**

- Ann Wuertz—Informational

**NEXT MEETING**      Tuesday, June 9, 2020

**ADJOURNMENT**      7:22PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Operations Committee Minutes

*Virtual Live Stream*

**May 12, 2020 - 6:00 PM**

*(3<sup>rd</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Brandon J. Rhone  
**BOARD MEMBERS:** Mary Ann Harris and James Bookman  
**ADMINISTRATION:** Richard F. Dunlap, Jr., Ed.D., Lori Diefenderfer, Chuck Linderman,  
Jason Palaia, Matthew Flannery, and Frank Galbraith  
**CALL TO ORDER:** 7:22PM

## APPROVAL of MINUTES

Approval of the April 14, 2020 Operations Committee meeting minutes. ([Enclosure](#))

Motion: Mary Ann Harris                      Second: Brandon Rhone                      Vote: 2-0

## PRESENTATION(S)

- High School Turf Fields and Tracks ([Enclosure-Presentation](#)) ([Enclosure-Layout](#)) ([Enclosure-Proposal](#))
- Roof Repair/Replacements – Phillip H. Mowry and Bill Johnson, Roofing Resources, Inc. ([Confidential Enclosure—Summary](#)) ([Confidential Enclosure—Budget](#))

## AGENDA ITEMS

### **A. Proposal for High School Turf Fields**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal to replace the turf fields at the High School football stadium and multipurpose field, as presented. ([Enclosure-Proposal](#))

Motion: Mary Ann Harris                      Second: Brandon Rhone                      Vote: 2-0

### **B. Proposal for Roof Repair/Replacements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal for roof repair/replacements, as presented. ([Confidential Enclosure—Summary](#)) ([Confidential Enclosure—Budget](#))

Motion: Mary Ann Harris                      Second: Brandon Rhone                      Vote: 2-0

### **C. Proposal for Grass-Cutting and Lawn Maintenance Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal to provide Grass-Cutting and Lawn Maintenance Services. Request for Proposal due May 14.

Motion: Mary Ann Harris                      Second: Brandon Rhone                      Vote: 2-0

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**NEXT MEETING**      Tuesday, June 9, 2020

**ADJOURNMENT**      7:22PM

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# Policy Committee Minutes

*Virtual Live Stream*

**May 12, 2020 - 6:00 PM**

*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert J. Fisher  
**BOARD MEMBERS:** Andy C. Finkbohner and Brandon J. Rhone  
**ADMINISTRATION:** Richard F. Dunlap, Jr., Ed.D. and Dr. Kimberly Donahue  
**CALL TO ORDER:** 7:48PM

## APPROVAL of MINUTES

Approval of the April 14, 2020 Policy Committee meeting minutes. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Andrew Finkbohner                      Vote: 3-0

## AGENDA ITEMS

### **A. PS 003 Operations Policy**

**RECOMMENDED MOTION:** That the Board of School Directors approve the suggested changes in language for Policy 003 Local Board Procedures, Functions, Policy Adoptions. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Andrew Finkbohner                      Vote: 3-0

### **B. Adoption of Definitions and Hyperlink**

**RECOMMENDED MOTION:** That the Board of School Directors approve the definition of terms for the policy manual. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Andrew Finkbohner                      Vote: 3-0

### **C. Policy 220**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Pennsylvania School Board Association 's suggested changes in language for Policy 220, Student Expression/Distribution and Posting of Materials. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Andrew Finkbohner                      Vote: 3-0

### **D. Policy 913**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Pennsylvania School Board Association 's suggested changes in language for Policy 913, Non-school Organizations/Groups and Individuals. ([Enclosure](#))

Motion: Brandon Rhone                      Second: Andrew Finkbohner                      Vote: 3-0

**INFORMATIONAL ITEM(S)**

- PS 800 Records Management ([Enclosure – Policy 800](#)) ([Enclosure – Records Management](#)) ([Enclosure – Records Retention](#)) ([Enclosure – Litigation Hold](#))
- PS 717 Cellular Telephones ([Enclosure – Policy 717](#)) ([Enclosure – Policy 717 AG1](#)) ([Enclosure - Policy 717 AG1 Agreement](#)) ([Enclosure – Policy 717 AG2](#)) ([Enclosure – Policy 717 AG2 Agreement](#))

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**NEXT MEETING**      Tuesday, June 9, 2020

**ADJOURNMENT**      7:56PM

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